



# Aquinas College

183 Pyes Pa Road, RD3, Tauranga 3173, NZ

## OPERATIONAL POLICY

### *Managing Student Behaviour*

<i>Latest Revision</i>	<i>November 2023</i>
<i>Reviewers</i>	<i>Principal, Assistant Principal – Pastoral Care</i>
<i>Next Revision</i>	<i>November 2024</i>
<i>Associated Governance Policies</i>	<i>5.10 Student Behaviour Management 5.15 Uniform and Appearance</i>

#### **INTRODUCTION**

*The College recognises behaviour management and the fostering of positive relationships as essential elements in creating an environment that optimises learning opportunities, for all, that maintains the Catholic Character of the school and that provides a safe emotional and physical environment in which to work and learn. This policy outlines the College's philosophy of Restorative Practice.*

*The College seeks to provide a safe physical, emotional, caring and inclusive environment for students, free from bullying and harassment. All bullying behaviour, including verbal, physical, emotional and cyberbullying is entirely unacceptable in our school. All instances of bullying (alleged or observed) will be taken seriously and followed up in line with this policy.*

*The College works to ensure its students experience an environment free from illegal and non-permissible drugs, vapes, alcohol and substance abuse.*

#### **PURPOSE**

- 1. To ensure the maintenance of high standards and high expectations and to develop students' self-discipline and respect for others.*
- 2. To ensure standards of behaviour that recognise mutual respect, uphold our Catholic values and comply with College rules.*
- 3. To provide a coordinated approach to pastoral care issues, whether of a disciplinary/behaviour management nature or support and guidance by ensuring the Year Level Dean and appropriate student support person is kept informed.*
- 4. To provide for a safe emotional and physical environment in which to work.*
- 5. To promote principles of Restorative Practice in any behaviour management process or disciplinary action.*

## **GUIDELINES**

- 1. A student displaying relationship or behaviour issues or who has problems should be assisted in the first instance by his/ her classroom teacher and if required, the teacher's Leader of Learning. If further assistance is needed, this may then involve the student's Dean who may engage another appropriate person from the Pastoral Care network.*
- 2. Where a student displays disruptive or inappropriate behaviour patterns in class or on campus, the classroom teacher should follow the behaviour management procedure outlined in this policy.*
- 3. The range of actions/ processes implemented by teachers, Leaders of Learning, Deans, or the Assistant Principal – Pastoral Care to modify or censure student behaviour must be commensurate with the seriousness of the offending behaviour and where appropriate allow for a Restorative Practice approach.*
- 4. All teachers are required to keep the Year Level Deans informed and enter incidents into Kamar of any actions taken with students.*
- 5. Teachers should critically evaluate through 'reflective practice' the effectiveness and appropriateness of their class programmes, classroom organisation and classroom management techniques. A differentiated learning approach should be taken to minimise disruptive and inappropriate behaviour.*
- 6. Parents shall be informed of serious discipline offences or in matters of continual disobedience.*
- 7. Where a student is stood down the Board of Trustees must be informed. In the event of a suspension, the matter shall be referred to the Board of Trustees Disciplinary Sub-Committee who will hear the matter.*

PROCEDURE

## Student Behaviour Management Process

