

**POLICY 5.12  
Child  
Protection**

|                           |                         |
|---------------------------|-------------------------|
| Ratified at Board Meeting | <b>24 November 2022</b> |
| Next Review Due           | <b>2025</b>             |

**RATIONALE:**

This policy outlines the Board's commitment to child protection and recognises the important role and responsibility of all our staff as well as family / whanau and the wider community in the protection of children. It includes the Board's expectations when child abuse is reported or suspected. This policy acknowledges that the Board of Trustees have particular responsibilities under legislation as well as through our Special Character and other wider social expectations.

**GUIDELINES:**

- All staff members (including contractors and volunteers) are expected to be familiar with this policy, its associated procedures and protocols and abide by them.
- The Board of Trustees has an obligation to ensure the wellbeing of children in our care, so they thrive, belong and achieve. We are committed to the prevention of child abuse and neglect and to the protection of all children. The safety and wellbeing of the child is our top priority. Advice will be sought through appropriate agencies in all cases of suspected or alleged abuse.
- In line with section 15 of the Children, Young Person and Their Families Act, any person in our College who believes that any child or young person has been, or is likely to be, harmed (whether physically, emotionally, or sexually) ill-treated, abused, neglected, or deprived must follow College procedures (refer to flowchart) and may also report the matter to a social worker or the local police.

Although ultimate accountability sits with the Board, the Board delegates responsibility to the Principal to ensure that all child safety procedures are implemented and available to all staff, contractors, volunteers and parents. Therefore, the Principal must:

1. Develop appropriate procedures to meet child safety requirements as required and appropriate to the College (including Cyber Safety).
2. Comply with relevant legislative requirements and responsibilities.
3. Make this policy available on the College's internet site or available on request.
4. Ensure that every contract, or funding arrangement, that the College enters into, requires the adoption of child protection policies where required.
5. Ensure the interests and protection of the child are paramount in all circumstances.
6. Recognise the rights of family/whanau to participate in the decision-making about their children.

7. Ensure that all staff are able to identify the signs and symptoms of potential abuse and neglect, deal with disclosures by children and allegations against staff members and are able to take appropriate action in response.
8. Support all staff to work in accordance with this policy, to work with partner agencies and organisations to ensure child protection policies are understood and implemented.
9. Promote a culture where staff feel confident they can constructively challenge poor practice or raise issues of concern without fear of reprisal.
10. Consult, discuss and share relevant information, in line with our commitment to confidentiality and information sharing protocols, in a timely way regarding any concerns about an individual child with the Board or designated person.
11. Seek advice as necessary from NZSTA advisors on employment matters and other relevant agencies where child safety issues arise.
12. Make available professional development, resources and/or advice to ensure all staff can carry out their roles in terms of this policy.
13. Ensure that this policy forms part of the initial staff induction programme for each staff member.

## **ASSOCIATED LEGISLATION / SUPPORTING DOCUMENTATION:**

[Safeguarding Policy – Working together for a safe Church \(Catholic Church of NZ\)](#)

Ministry of Health

[Is that child OK?](#)

[Recognising abuse and neglect](#)

Ministry of Education

[Reporting of Suspected or Actual Child Abuse or Neglect](#)

[Vulnerable Children Act 2014 – A practical guide](#)

Oranga Tamariki – Ministry for Children

[Safer organisations, Safer children](#)

Legislation

[Children’s and Young People’s Well-being Act 1989](#)

[Children's Act 2014](#)

[Oranga Tamariki Act 1989 / Children’s and Young People’s Well-being Act 1989](#)