Flow Chart of Action (Policy 5.12 Child Protection)

Disclosure of abuse or neglect is made including:

- Physical abuse
- Sexual abuse
- Emotional / psychological abuse e.g. family violence, exposure to illegal activities, rejection
- Neglect e.g. medical neglect, abandonment, neglectful supervision.

Or abuse is suspected.

Listen to the student and reassure them they did the right thing.

As soon as possible document word for word what the student said along with the date, time, location and names of anyone else present and / or the factual concerns or observations that have led to the suspicion of abuse or neglect.

If appropriate, re-involve the student in ordinary activities and explain what you are going to do next or,
If the student is visibly upset, provide appropriate activity for them under supervision with someone familiar (i.e. teacher) until they are able to re-join classroom activities.

If the student is not in immediate danger.

As soon as practical, discuss with Kristen Gilbert (designated Child Protection Advocate).

If the student is in immediate danger.

Inform the Principal and or Senior Leader.

The Principal or Senior Leader will make a notification to Oranga Tamariki or Police as soon as possible.

The Principal or nominated staff member will inform the Chair of the Board of Trustees.

Decisions regarding the student will be made by Oranga Tamariki and Police in consultation with the College.

If the allegation is made against a member of staff, the Principal will seek advice from NZSTA.

Staff will receive support from appropriate persons.